

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development and Cooperatives
Local Government Division
Local Government Initiative on Climate Change (LoGIC) Project
(www.logicbd.org)

No. LGD/LoGIC/GOB/2020-

Date: 28/06/2020

Subject: Minutes of the 3rd Project Implementation Committee (PIC) Meeting of Local Government Initiative on Climate Change (LoGIC) project.

Please find enclosed herewith the Minutes of the 3rd Project Implementation Committee (PIC) Meeting of Local Government Initiative on Climate Change (LoGIC) project, for your kind information.

Enclosure: Minutes (4 pages)



(Ms. Saila Farzana)
Joint Secretary, LGD &
National Project Director, LoGIC Project

Distribution:

(Not according to seniority)

1. Senior Secretary, Local Government Division, Bangladesh Secretariat, Dhaka
(Attention: Mr. Md. Zakir Hossain Chowdhury, Deputy Chief, Planning wing)
2. Secretary, Finance Division, Bangladesh Secretariat, Dhaka
3. Secretary, Economic Relations Division, Agargaon, Dhaka
(Attention: Ms. Nusrat Noman, Deputy Secretary)
4. Secretary, IMED, Agargaon, Dhaka
(Attention: Mr. Khalil Ahmed, Deputy Secretary, Director IMED)
5. Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka
6. Member, Agriculture, Water Resources & Rural Institutions Division, Planning Commission, Dhaka
7. Mr. Md Shamsul Islam, Deputy Secretary, LGD and Focal Person, LoGIC
8. Chief Engineer, LGED, Agargaon, Dhaka
(Attention: Mr. A.K.M Luthfur Rahman, Additional Chief Engineer)
9. Chief, NEC-ECNEC, Planning Commission, Agargaon, Dhaka
(Attention: Ms. Tahmina Taslim, Senior Assistant Chief)
10. Mr. Al Amin Sarkar, Senior Assistant Chief, Local Government Division
11. Resident Representative, UNDP Bangladesh, Dhaka
(Attention: Md. Khurshid Alam, Assistant Resident Representative)
12. Representative, UNCDF, Bangladesh (Attention: Mr. Jesmul Hasan, Focal Person, UNCDF)
13. Representative, European Union in Bangladesh (Attention: Mr. Manfred Farnhozz, Team Leader)
14. Representative, Sida, Embassy of Sweden (Attention: Ms. Christine Johansson, Deputy Head of Mission)

Copy:

1. PS to Senior Secretary, Local Government Division, Bangladesh Secretariat, Dhaka
2. Project Coordinator, Local Government Initiative on Climate Change (LoGIC) project

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development and Cooperatives
Local Government Division
Local Government Initiative on Climate Change (LoGIC) Project
Minutes of the 3rd PIC Meeting

Meeting held on: 25 June, 2020

Venue: Virtual- Zoom Platform

Participants: List of participants is attached (Annex A)

Ms. Saila Farzana, Joint Secretary, Local Government Division & National Project Director, LoGIC chaired the meeting and welcomed the PIC members including the representatives of Ministries, UNDP and UNCDF Bangladesh.

With introduction of the participants at the beginning, the National Project Director (NPD) started the meeting with request for collaborating effectively to achieve the outcome of the project. Project Coordinator, Ms. Selina Shelley Khan welcomed all to the 3rd PIC meeting and made the presentation on the project. Focal Person and Deputy Secretary, Local Government Division Md. Shamsul Islam also facilitated the discussion at the PIC meeting.

Following are the topics discussed and the decisions:

Agenda 1: Review and Approval of 2nd PIC Meeting Minutes

The minutes of the second PIC meeting was shared first for comments from the PIC members. The decisions on assessing the feasibility of building climate resilient housing for the climate vulnerable people, exploring additional resources for building climate resilient houses, inclusion of Moudubi Union of Rangabali Upazila in Patuakhali as project area instead of Deula Union of Borhanuddin Upazila in Bhola District, revised work plan of the project taken in the last PIC meeting were all implemented.

Decision: The minutes of the 2nd PIC meeting was reviewed and approved without any comments.

Agenda 2: Project Progress up to May 2020

Ms. Selina Shelley Khan, the Project Coordinator, LoGIC made a presentation before the PIC members on the key progress of project up to May 2020. The key progresses are as below:

- LoGIC completed technology-based selection of 17,000 Community Resilience Fund (CRF) beneficiaries in 71 Unions and facilitated the selected households to develop their Household Risk Reduction Action Plan (HHRRAP) based on the CRA findings, own knowledge, skills and resources. The selected beneficiaries (98% are women) formed 1,070 groups for promoting climate-resilient sustainable livelihood diversification in group enterprise approach.
- 17,000 selected vulnerable households received \$ 4.64 million and came up with 22 types of gender-responsive adaptive livelihood actions to reduce vulnerability to climate change.
- LoGIC promoted financial inclusion of the most vulnerable 17000 beneficiaries by opening bank accounts and worked together with the local banking institutions for providing extended banking supports to them.
- 71 UPs have received Performance Based Climate Resilient Grants (PBCRG) amounting to \$ 1.79 million and for implemented 213 climate change adaptation (CCA) schemes to create climate resilient public goods.
- LoGIC supported 71 UPs to organize 147 Wardshava and 71 workshops at Union level to develop climate risk informed annual local development plans (LDP) and Risk Reduction Action Plan (RRAP) based on the Community Risk Assessment (CRA) findings.
- LoGIC developed capacity development strategy, training packages for UP, CSO and local institutions as well as 31 training modules on context-based climate adaptive livelihood options. 17000 CRF beneficiaries were trained

on climate adaptive livelihood options and 71 UPs were trained on Climate change, Financial management, MIS and Accounting software.

Agenda 3: Impact of COVID-19 and cyclone *Amphan* on project activities

Project activities have been significantly affected by COVID-19 pandemic and cyclone *amphan*. LoGIC project conducted a light touch survey “Kemon Achen (How are you?)” to understand the consequences of the ongoing force of Covid-19 and its influence on immediate economic, social, cultural and power dimensions of people. The telephonic survey findings show that 80% of the LoGIC project beneficiaries faced significant challenges in their adaptive livelihood efforts; 90% of the beneficiaries faced challenges in food production (lack of labour, lack of agricultural inputs); only 7% people have food availability at household and 90% households work opportunity decreased; 90% of the respondents reported that their food consumption decreased in terms of amount of food intake, number of times in a day, and diversity in meal.

Due to cyclone *amphan*, houses of 318 project beneficiaries were fully and 2134 beneficiaries were partially damaged. 2 PBCRG funded infrastructure schemes were fully and 17 schemes were partially damaged. 45 CRF adaptive livelihood were fully and 649 options were partially affected. In the context, LoGIC supported community, UPs, govt. offices and project field staff with PPEs, IEC materials and guidelines. Considering the Covid19 and *amphan*, LoGIC prepared a risk matrix and revised its implementation strategy.

Decisions:

- The PIC members appreciated the “Kemon Achen” survey and cyclone *amphan* loss & damage assessment report and suggested to share the reports with PSC.
- Project will explore alternative means e.g. e-learning materials, digital transformation etc. in continuing community level activities and capacity building of households, UPs, CSOs and local institutions.

Agenda 4: Annual Workplan 2020

Due to impact of Covid-19 and cyclone *amphan* the Annual Work Plan (AWP) (Jan-Dec 2020 as per UNDP financial year) is in the process of revision as some activities will need to be deferred and related costs need to be shifted to 2021 work plan, but project will be aware so that impact is not compromised to do the revision. Accordingly, LoGIC has revised its AWP 2020 and now it stands with a budget of \$ 3.61 million. Some of the deferred activities are:

- Community awareness activities will be limited due to pandemic.
- Social audit at the union level will be shifted to next year
- Orientation on grant monitoring and quality assurance will be done digitally.
- Disbursement of PBCRG fund will be accomplished within the time frame of July 2020.
- Learning dissemination meeting at the national level will be shifted to next year.
- Adaptation technology demonstration that requires mass gathering will be carried forward.
- Mid-term review will be shifted to next year.

Decisions:

- The revised annual workplan will be placed before the PSC.
- The Mid-Term Review of LoGIC will be conducted this year in an alternative way. It would be a formative assessment led by a committee comprises of representatives from different ministries and stakeholders. The assessment will review and reflect on the project progress, lessons learned, potential of period extension and explore the possible sectors from where GoB money can be mobilized. A detailed ToR will be prepared for this.

The committee for the Mid-Term Evaluation (Formative) is as below:

1. Mr. Md. Zakir Hossain Chowdhury, Deputy Chief, LGD-Planning Wing, Team Leader
2. Mr. Mohammad Shamsul Islam (Deputy Secretary), Focal Person, LoGIC Project, Member Secretary
3. Mr. Khalil Ahmed, Deputy Secretary, Director, IMED, Member
4. Ms. Nusrat Noman, Deputy Secretary, ERD, Member
5. Ms. Dr. Nurun Nahar, Deputy Secretary, Programming Division, Planning Commission, Member
6. Representative of Agriculture, Water Resources & Rural Institution, Planning Commission, Member
7. Mr. Al Amin Sarker, Senior Assistant Chief, LGD-Planning Wing, Member
8. Mr. A.K.M. Mamunur Rashid, Climate Change Specialist, UNDP, Member
9. Mr. Jesmul Hasan, Programme Specialist, UNCDF, Member

- In next year an independent 'Mid-Term Review' of LoGIC will be conducted by the international/ national consultant.

Agenda 5: Top-up and Extension of LoGIC Project

European Union (EU) conducted an independent study in 2019 to assess the absorption capacity of LoGIC. The assessment report identified LoGIC as a promising approach to the climate change adaptation problem that has a large potential as a climate finance project and to be mainstreamed into government policies. The study also highlighted that LoGIC is mature and ready for a top-up but requires strengthening of its climate change narrative and core processes, and therefore advocates for a modest top-up during a 2-year period in which the core processes of LoGIC can be fully optimized. There is a clear indication of \$ 11 million additional top up from Development Partners (EU and SIDA) with extension of project for two years.

Decisions:

- The PIC recommended a cost extension of the LoGIC project till 30 June 2023 with additional top up grant from EU and SIDA considering the end date of other associated agreements of the project.
- As the current ProDoc will be expire in 30th June 2020, PIC recommended a no cost extension of the period matching with current approved DPP period of 30 June 2021. Accordingly, no cost extension proposal of Pro.Doc will be submitted in next PSC meeting for approval for signing process between relevant parties.

Agenda 6: Miscellaneous

Budget for Housing Component

In the existing project budget lines, there is no allocation for housing construction and Development Partners already informed that they cannot provide additional fund or allow existing budget for that purpose. In existing DPP there is a govt. cash contribution of Tk. 30 million which can be used for climate resilient housing construction.

Decisions: Housing component will be implemented initially by GoB cash contribution of Tk. 30 million.

Transfer of 2nd Round PBCRG (2018-19)

Financial audit of all UPs (72) are done but performance assessments are delayed and DDLGs need to approve the assessment reports. Also, proposed list of UP schemes (2019-20) to be reviewed by PMU and approved in BGCC within the deadline. After completion of the tasks 80% of PBCRG (basic allocation) will be disbursed by 30 June 2020 and 20% of PBCRG (performance allocation) in July 2020.

Decisions:

- DDLGs with the support of district level project staff will complete all the necessary works e.g. UP performance assessment, scheme selection etc. to ensure PBCRG disbursement of 2019-20.
- Upazila Engineers of LGED will assist in technical design and planning of PBCRG funded schemes. If required DDLGs will take technical guidance/support from District level LGED Engineers.

List of Participants: (Not according to seniority)

1. Mr. Saila Farzana, Joint Secretary-LGD & National Project Director (NPD), LoGIC
2. Mr. Md. Shamsul Islam, Deputy Secretary of LGD and Focal Person, LoGIC
3. Mr. Khalil Ahmed (Deputy Secretary), Director, IMED
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5. Ms. Nusrat Noman, Deputy Secretary, ERD
6. Mr. A.K.M Luthfur Rahman, Additional Chief Engineer, LGED
7. Ms. Tahmina Taslim, Senior Assistant Chief, ECNEC Wing
8. Mr. Al Amin Sarkar, Sr. Assistant Chief, LGD (Planning wing)
9. Mr. Md. Khurshid Alam, Assistant Resident Representative, UNDP
10. Mr. AKM Mamunur Rashid, Climate Change Specialist, UNDP
11. Mr. Md. Mozammel Haque, Focal Person for LoGIC, UNCDF
12. Mr. Md. Jesmul Hasan, Country Focal Point, UNCDF
13. Ms. Selina Shelley Khan, Project Coordinator, LoGIC
14. Mr. Md. Enamul Haque, Operations Manager, LoGIC
15. Mr. T M Selim, Monitoring Specialist, LoGIC
16. Mr. Md. Zahirul Islam, Knowledge Management & Communications Officer
17. Ms. Shagufta Naz, Admin & Finance Associate, LoGIC

